

To: Washington County Planning Department
GIS/Addressing
Attn. Meghan Hammond
80 W. Baltimore Street
Hagerstown, MD 21740
(240) 313-2439
mhammond@washco-md.net

From: (Property Owner/Representative)

Date:

Subj: (SUBDIVISION NAME/NUMBER if applicable) (EXISTING ROAD/LANE NAME)

Ms. Hammond,

After speaking with the property owners which use the private lane off of (ROAD NAME) in the (BLOCK RANGE) block to access their property, we have all agreed on the following lane name which is required by the Planning Department and Emergency Services policies for private lanes which serve more than 3 existing structures or buildable lots.

(LANE NAME)

We understand and agree to changing our physical addresses as a result of the lane being named. By signing below, we accept both the lane name and the readdressing of our property.

_____	_____
Property Owner Name-Current Address (PRINTED)	(SIGNATURE) (DATE)
_____	_____
Property Owner Name-Current Address (PRINTED)	(SIGNATURE) (DATE)
_____	_____
Property Owner Name-Current Address (PRINTED)	(SIGNATURE) (DATE)
_____	_____
Property Owner Name-Current Address (PRINTED)	(SIGNATURE) (DATE)